

## President's Consultation Council Meeting Notes

*Date | time* 02.26.21 | 1:00 PM | *Meeting ID* <https://santarosa-edu.zoom.us/j/91554147460>

### Attending

Pedro Avila, Dorothy Battenfeld, Erin Bricker, Frank Chong, Alexa Forrester, Kate Jolley, Sarah Laggos, Sean Martin, Jordan Mead, Jessica Melvin, Monica Ohkubo, Jane Saldana-Talley, Lauren Servais, Sandy Sigala, Zehra Sonkaynar, Julie Thompson, Debbie Weatherly, Jessica Paisley (proxy for Stanley), Robin McHale (proxy for Sarah Hopkins)

Time	Item	Owner
	1. February 5 Meeting Notes	
	2. Reopening	
	3. Reviewing the Strategic Plan	Dr. Chong
	4. ACCJC Enhanced Fiscal Monitoring Update	Kate Jolley
	5. Proposed Agenda Items for Next Meeting	

### February 5 Meeting Notes

1. Revisions recommended.

### Reviewing the Strategic Plan

1. Dr. Chong introduced a proposal to reflect on and evaluate the existing strategic plan and the eight priorities it outlines. A midterm report was produced which needs to be updated. Administrators assigned to each priority will work with relevant shared governance committees and produce a report on accomplishments and what is yet to be accomplished. It is also important to celebrate achievements and those involved.
  - The strategic plan <https://strategic-planning.santarosa.edu/2014-19-strategic-plan>.
  - The midterm report on the strategic <https://strategic-planning.santarosa.edu/2014-19-strategic-plan-scorecard>
2. Comments include:
  - a. The request for this evaluation was made in order to slow walk our way to a new strategic plan. A narrow and focused exercise would help move toward a fully engaged strategic planning process.
  - b. As far as the accreditation process and institutional self-evaluation is concerned, the strategic plan, approved in 2014, is outdated. In the absence of a new strategic plan, the college should

take what steps it can toward a refresh of the existing strategic plan and, at the very least, provide a clear plan for the process.

- c. A question on how accreditation and strategic planning processes weave together.
  - i. As an example, regular review of mission statement is required as part of accreditation Standard I. Mission/vision statement can be reviewed collectively, with an environmental scan and data provided by Dr. Smotherman. The analysis as proposed by Dr. Chong and institutional self-evaluation would position the college perfectly for goal setting and next steps in strategic planning process.
- d. A recommendation that resiliency is a core organizing principal as the district faces disruptions i.e. wildfires, pandemic, campus shooting, etc.

### **ACCJC Enhanced Fiscal Monitoring Update**

1. Kate Jolley provided a follow up since her last update in December 2020. ACCJC has been paying close attention to the district's fiscal issues since prior to 2018. ACCJC has been kept updated as we progressed through the creation and implementation of the long range plan. As discussed in December an official response was submitted after the last update for the commission to review at their January meeting. At that meeting they acted to require the District to create a fiscal monitoring special report. This does not affect the college's accreditation status. It is a more structured approach and the special report will include timelines and milestones. The special report needs to be submitted by April 15<sup>th</sup>. ACCJC identified five areas; ongoing declining enrollment, low fund balance reserves, operating deficit, negative operating revenue ratio, and wanting a funded irrevocable trust for the employee Early Retirement Option.
2. Comments include:
  - a. A discussion on what the district should focus on followed. These include enrollment management and PRT, dual enrollment, online courses, repeating courses by adult population.

### **Reopening – Transition Plan**

1. Jane Saldana-Talley asked the council for feedback as they receive input from their respective constituent groups.
2. Dr. Chong recommended moving away from 'reopening' and using the term 'transition plan'. The college has been open and serving students. He commented most districts are planning to partially return to campus and SRJC will continue to plan as guided by CDC and the county. Following is an update on the work so far:
  - a. All vaccines are delayed due to the storms. SCOE cancelled all clinics through March 8<sup>th</sup>. In response, the district has decided to take responsibility for providing vaccinations to employees by setting up Student Health Services Department as a vaccination center. Rebecca Norwick ordered vaccines for 2000+ employees; opportunities will be rolled out as soon as vaccines are received. Logistics are being finalized.
  - b. Assessing signage and PPE.

- c. Assessing all HVAC units in the district; upgrading and replacing filters and implementing a replacement cycle in place.
  - d. Plexiglass installed in places identified/requested either permanently or temporarily.
  - e. Assessing teaching capacity of all spaces in all locations. As the county moves through the tiers this will become a determining factor and impact scheduling. The deadline for fall 2021 decision is April 4<sup>th</sup>.
3. Comments include:
- a. Advocating for as many fully in-person classes as possible while respecting those who would like to not be on campus.
  - b. Informing community that there are as many options as possible that fit best the students' needs i.e. as much in-person or hybrid teaching as conditions allow and keeping online options.
  - c. A question on how classes are going to be delivered; in-person vs. online or the option of attending a class either in-person or online.
    - i. A hybrid concept of a course taught both face-to-face and online is a working condition issue and must be discussed at negotiations.
  - d. Considering as much opportunity as possible for students while meeting COVID-19 protocols without overwhelming human resources and sacrificing safety.
  - e. Mental health concern for students is a challenge to the district.
  - f. It's hard for students to zoom into a classroom unless it is already upgraded with video conferencing cameras.
  - g. A caution on who's willing to come back. Some of the national data shows inequities by socio-economic status from those ready to comeback vs those that are not ready.
  - h. If K-12 is hybrid in the fall, it is going to impact ALL constituencies, because childcare issues cut across all lines.